



MWEITI/MIN/MSG/2017/05

**5TH ORDINARY MEETING OF THE
MWEITI MULTI-STAKEHOLDER
GROUP (MSG) - Continued**

28th January, 2016
Bingu International Convention Centre,
Lilongwe.

Malawi EITI National Secrétariat
Revenue Policy Division
Ministry of Finance, Economic Planning and Development.
P.O. Box 30049,
Capital Hill,
Lilongwe 3.



MWEITI MULTI-STAKEHOLDER GROUP (MSG) MEETING

Participants			
Name	Organisation/Company	Email	Phone
G.R.T. Kandio	MoFEP&D(Chairperson)	greciumkandio@yahoo.com	0888762458
George Harawa	MoFEP&D	georgeharawa@gmail.com	0999187450
Mr Misheck Munthali	Bwanje Cement Co. Ltd	munthaliimjc@yahoo.co.uk	0999 631 258
George B. Chikwana	National Audit Office	georbcn2002@yahoo.com	0999919453
Frank Chikuta	RBM	fchikuta@rbm.mw	0888485287
Success Sikwese	CCJP	extractives@ecmmw.org sikwesegmail.com	0993868809
Grain Malunga	Paladin (Africa) Ltd	gmalunga@yahoo.com	0999 982801
Chikondi Mcheka	Mkango Resources Ltd	Chikondim3@gmail.com	0888569972
Rachel Etter Phoya	CFJ	rachele@cfjmalawi.org	0992239629
Charles Kaphwiyo	MNREM	cekaphwiyo@yahoo.co.uk	0888 520312
Mathar Kwataine	Actionaid		
Kossam Munthali	FOCUS	kmunthali@focusmw.org	0888510259
APOLOGY			
	Globe Metals & Mining Ltd		
PERMANENT OBSERVER			
Davie Khonje	Malawi Revenue Authority	dkhonje@mra.mw	0999925027
IN ATTENDANCE			
Leonard Mushani	MoFEP&D- Secretariat	mushanileonard@yahoo.co.uk	0999374071
Natasha Kandoje	MoFEP&D-Secretariat	kandojen@gmail.com	0993634750
Victoria Mgawi	MoFEP&D-Secretariat	Vicky.mgawi@yahoo.com	0998154687
Vitima Mkandawire	GIZ/MOFEP&D	Vitima.mkandawire@giz.de	0888589777

Item	Discussion	Action ³
1. Agenda	<p>The agenda included the following:</p> <ul style="list-style-type: none"> i. Opening Prayer ii. Opening (Chairperson) Remarks iii. Adoption of Agenda iv. Adoption of Previous Minutes v. Matters Arising from Previous Minutes. vi. Briefing and Update on Development Partners Coordination and Work plan by GIZ vii. Secretariat Recruitment viii. Work plan activities implementation ix. Adoption of draft Scoping Study Report x. EITI Global Conference Lima, Peru, 24-25th December 2016 xi. Way forward and resolutions xii. Final comments and closing remarks. 	
2. Opening Prayer	The opening prayer was made by Mr. G.R.T. Kandio.	
3. Opening Remarks	<ul style="list-style-type: none"> i. The meeting started at 14:00 with self-introductions. ii. The meeting was informed that there was a new participant by invitation, Mr. Davie Khonje. He was invited as an observer to represent MRA because it was observed that MRA is critical in the whole EITI process. iii. It was proposed to the members that MRA should be incorporated into MSG. The Chair welcomed the proposal which was seconded by Paladin and adopted by the rest of the members. iv. It was further communicated that Martha Kwataine was a new member from ActionAid. 	

	Martha Kwataine has replaced Mrs Elyvin Chawinga who stopped working with ActionAid and has joined Oxfam.	
4. Adoption of Agenda	The meeting adopted the agenda by removing A.O.B.	
5. Adoption of Previous Minutes (MWEITI/MIN/MSG/2015/04)	<p>The meeting adopted the previous minutes after few amendments namely:</p> <ol style="list-style-type: none"> i. Correcting the abbreviation of Malawi Extractive Industry Transparency Initiative from "MWEETI" to "MWEITI" on item 7(i) ii. Changing the present tense of "submit" to its past tense "submitted" on item 7iii(6). iii. Removing the plural word "days" to its singular "day" in item 8(i). iv. Correcting the spelling of courtesy and inserting a comma before it in item 9(i). v. Inserting a comma after the word workshop in item 10(v). 	
6. Matters Arising from Previous Minutes	<p>Matters arising from previous minutes were discussed as presented in the table on matters arising. The table is attached as an appendix 1. Major outstanding issue were:</p> <ol style="list-style-type: none"> i. The final report of Ghana School training on Mineral, Oil & Gas revenues and the report of the Accra EITI Secretariat Coordinators workshop have not yet been circulated for discussion because the agenda was 	The Secretariat to follow up on outstanding issues on the discussed table of matters arising.

	<p>tight hence it was arranged that the reports will be circulated and a PowerPoint presentation of the report will be made during the next meeting.</p> <p>ii. Consolidation of all recommendations and lessons from Zambia study tour, Ghana Summer School, and Ghana EITI Coordinators workshop to be finalized and presented in the next meeting.</p>	
<p>7. Briefing and Update on Development Partners Coordination and Workplan by GIZ</p>	<p><i>Workplan activities implementation</i></p> <p>i. The meeting was informed that DFID came forward with resources amounting to €500,000. These resources plus resources from GIZ are expected to be adequate to cover work plan implementation until June 2017.</p> <p><i>Secretariat Recruitment</i></p> <p>ii. The DPs coordinator GIZ-PFEM Team Leader Dr. Barbara Dutzler, who was away on holiday, was not present to update members on the progress of the secretariat recruitment. But had given a go ahead for a recruitment process to MSG.</p> <p>However, the meeting agreed to:</p> <p>a. Identify and establish a team or sub-committee on recruitment comprising of the current Secretariat and MSG representatives, the</p>	

	<p>private sector, Civil Society and Government.</p> <ul style="list-style-type: none"> b. The recruitment team to look at the proposed structure of the Secretariat and job descriptions. c. The recruitment team will also be responsible for job interviews. d. The Team will communicate and circulate the proposed structure of secretariat and job description to its members via email for their comments and approval. (Approval by email due to time). e. The MSG agreed that those interested in the job in the current Secretariat could also apply for jobs. f. The meeting agreed to conclude the recruitment process as soon as possible. 	
<p>8. Adoption of draft Scoping Study Report</p>	<ul style="list-style-type: none"> i. It was proposed that the MSG should adopt the draft Scoping Study report. ii. However, the meeting agreed that the Scoping Study report should be acknowledged and not adopted at this stage as it is still in draft form. iii. With this, the members acknowledged that the draft scoping study had been presented and discussed it, awaiting the inclusion of the comments made by the participants for the final report. 	

**9. EITI Global Conference
LIMA, PERU, 24-25th
February 2016**

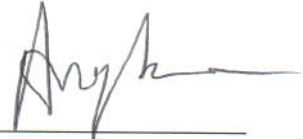
- i. The members were informed that the proposed list of delegates attending the EITI Global Conference in Lima, Peru, on the 24th-25th February 2016 currently were;
- a. Hon. Goodall Gondwe: The Minister of Finance, Economic Planning and Development
 - b. Hon B. Msaka: Minister of Natural Resources
 - c. Mr. Ben Botolo: The Principal Secretary for Natural Resources, Energy and Mining
 - d. Mr. C. Kulemeka: Chair of the MSG
 - e. Mr. Kaphwiyo: Director of Mines
 - f. Mr G.C. Harawa: EITI Coordinator
 - g. Leonard A. Mushani- EITI Secretariat
 - h. Peter Chilumanga: The Deputy Director for Mines
 - i. Kossam Munthali, MSG member from FOCUS
 - j. Reinford Mwangonde, MSG member from CFJ
 - k. Chikondi Mcheka MSG member from Mkango Resources Ltd
 - l. Fredrick Maliro EITI Secretariat
 - m. Two women (Mrs Chawinga and Mrs Lusungu Dzimkambani) from Oxfam
 - n. Rachel Etter-Phoya MSG member from CFJ
 - o. Vitima Mkandawire from GIZ

	<ul style="list-style-type: none"> ii. The members were encouraged to solicit their own funding apart from those provided by the International EITI Secretariat which only will support four people to participate on the conference. iii. The meeting was further informed that the preparations of the National Expo that will take place parallel to the Conference were still underway. 	
<p>10. Way Forward and Resolutions</p>	<ul style="list-style-type: none"> i. The MSG will meet again in January 2016 to adopt the scoping study report. ii. The Recruitment committee to commence the process as tasked as soon as possible. iii. Mr. Harawa to report and update on recruitment the GIZ-PFEM Project Team Leader (Barbara Dutzler) when she is back from holiday. iv. Keeping the members updated on the preparations of the EITI Global conference in Peru. v. Names of conference participants to be submitted to the Secretariat for further submission to the organizers in Oslo, Norway. vi. Discuss potential of GIZ financing a media house representative to be present at the EITI Global conference. 	
<p>1. Closing Remarks.</p>	<ul style="list-style-type: none"> i. The Chair thanked all members 	

	for their participation. ii. The meeting was closed with a prayer.	
--	---	--



G.R.T Kandio
CHAIRPERSON



Leonard A. Mushani
MWEITI SECRETARIAT