

ANNUAL MWEITI WORK PLAN 2016

			Expected Output							
1) EITI-compliant status achieved.	all requirements	Official launch of MWEITI implementation	1.7 EITI launched	Renew commitment of government, companies and CSO to EITI implementation	National Secretariat	30 September 2016	\$ 30,000.00			Lack of awareness of EITI beyond core group of previous EITI task force
	all requirements	National Secretariat set up and operations	1.9 Formation of EITI Secretariat based in the MoF	EITI Champion and MSG are supported	National Secretariat	30 June 2016	\$ 313,850.00	\$ 296,920.00	\$ 268,867.40	Open one account for the Secretariat from different donors, ensuring that resources are earmarked to support EITI for three years. Ensuring smooth cashflow for the project.
	all requirements	Coordination and pledging round with international partners, including World Bank, AfDB, EU, BMZ/GIZ, DFID, Royal Norwegian Embassy, private foundations	1.12 Donor support earmarked and committed	Effective international cooperation	National Secretariat	On going	in-kind (\$5,000)			
	requirements 3 - 5	Legal and practical obstacles to implementation: research and identify any legal, regulatory or other practical obstacles that may hinder or prevent the implementation of the EITI process and reporting.	1.13 Legal and practical obstacles study conducted	Provide direction to the MSG on necessary steps to take to address legal and practical obstacles	National Secretariat	30 June 2017	\$ 20,000.00			Legislative and legal barriers – The EITI process may be hampered by laws or contractual agreements between the government and private companies
		Policy and legislation for EITI: scoping research, consultations and drafting of policy and legislation.	1.14 Policy and legislation produced	Provide legislative framework for implementation of the EITI	National Secretariat, MSG, Ministry of Justice	30 December 2017	\$ 40,000.00	\$ 40,000.00		
		Scope of EITI implementation: research and identify which natural resources, revenue/payment streams, companies and state authorities should be included in the EITI reports.	1.15 Scope of EITI implementation defined	Provide direction to the MSG on the scope for the EITI implementation and reporting	National Secretariat	30 April 2016	\$ 60,000.00			
	requirement 5.2	Preparatory Reporting Template drafted for Independent Administrator (Reconciler)	1.16 Preparatory Reporting Template produced	Readiness to prepare 1st MWEITI report	National Secretariat, MSG	30 June 2016	in-kind (\$1,000)			
	requirement 5.2	TOR for Independent Administrator (Reconciler) approved by MSG, including decision of materiality threshold.	1.17 ToR for Independent Administrator (Reconciler)	Ensured that reconciliation is carried out thoroughly and Independent Administrator undertaken role	National Secretariat, RBM, NAO	01 May 2016 and subsequent years	\$ 2,000.00			
	requirement 5.2	Independent Administrator (Reconciler) is contracted. Procurement started in a timely manner (6-9 months, MoF).	1.18 Independent Administrator contracted	Confidence with stakeholders on the integrity of EITI is increased	MoF, National Secretariat	31 January 2016 and subsequent years	\$ 60,000.00		\$ 70,000.00	
	requirement 3.1; requirement 3.2.; requirement 3.3; requirement 3.4; requirement 3.5; requirement 5.2	MSG committee on contextual information makes sure that resource persons from relevant government agencies provide information.	1.19 Contextual information collected	Maximise synergies between stakeholders	National Secretariat, MSG	01 February 2016	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	Information is currently not consolidated and is published through a variety of means and agencies
		Independent Administrator (Reconciler) to collect information from government and companies for reconciliation, and drafting of report.	1.20 Report produced	Independent third party reconciliation will add weight to the tax payment figures put into the public domain	National Secretariat	30 September 2016				
	requirements 5.3 and 6	MSG endorses first EITI report	1.21 First EITI report endorsed	Public debate on Malawi extractive industries is better informed	MSG	31 December 2016 (tbd)	\$ 2,500.00			
		MSG publishes the first EITI report	1.22 First EITI report published	Public debate on Malawi extractive industries is better informed	MSG	31 December 2016 (tbd)		\$ 20,000.00		
	requirements 5.3 and 6	MSG endorses second EITI report	1.23 Second EITI report endorsed	Public debate on Malawi extractive industries is better informed	MSG	31 December 2017 (tbd)		\$ 2,500.00		
		MSG publishes second EITI report	1.24 Second EITI report published	Public debate on Malawi extractive industries is better informed	MSG	31 December 2017 (tbd)			\$ 20,000.00	

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	requirement 7.1	Identify, investigate and address the cause of discrepancies in reconciliation and consider recommendations for improvement from the Independent Administrator	1.23 Findings consolidated and submitted to government	Governance of the extractives sector in Malawi is improved	MSG	30 November 2016 (tbd) and subsequent years		\$ 5,000.00		
	requirements 1.3 and 7.2	Research and present information on the recent activities	1.24 Annual Activity Report 2015/2016	Confidence with stakeholders on the results of EITI is increased	National Secretariat	30 June 2016		\$ 5,000.00		
	requirements 1.3 and 7.2	Research and present information on the recent activities	1.25 Annual Activity Report 2016/2017	Confidence with stakeholders on the results of EITI is increased	National Secretariat	30 June 2017			\$ 5,000.00	
	requirement 1.6 b) and The Validation Guide	Undergo independent validation for EITI compliance	1.26 Assessment of EITI implementation in MW	MW reaches compliant status	National Secretariat	15 December 2017				EITI International Secretariat is responsible for covering costs and arrangements for the independent validation
	all requirements	Inform policy and legal reforms in accordance with Africa Mining Vision (AMV), e.g. Mines and Minerals Act, Taxation Act	2.1 Harmonised policy and legal framework for investors	Ease of doing business is improved for higher quality investments	MoF, National Secretariat	15 December 2017				Policy coherence both within Malawi and SADC/AU
2) The MSG forms and strengthens partnerships between government/administration, companies and public for attracting quality investments.	all requirements	Checklist for licence and contract awarding government agencies concerning the due diligence of investors	2.2 Due diligence checklist developed	Resilient legal and contractual frameworks for mutual benefit in place	National Secretariat	30 November 2016		\$ 2,000.00	\$ 2,000.00	
	requirement 3.11	The beneficial owners of corporate entities that bid for, operate, or invest in extractive assets will be made publicly available on the government website/website of MWEITI in accordance with Requirement 3.11	2.3 Beneficial ownership information published	The public and government's understanding of and trust in MW investors are increased	National Secretariat	30 September 2016	\$ 5,000.00	\$ 30,000.00	\$ 7,500.00	
	requirement 3.12	Contract and licences are publicly disclosed on the government website/website of MWEITI in accordance with Requirement 3.12	2.4 Contracts and licences are disclosed online	Improve mutual trust and good governance in Malawi's extractive industries	National Secretariat	30 September 2016		\$ 5,000.00		1 Development Agreement (DA) has been awarded by Government, which has subsequently been disclosed. Thus there is currently actual contract transparency in the sector.
	all requirements	MSG visit to mine sites to strengthen partnerships and technical knowledge and competence of members.	2.5 Visit to mines in Malawi conducted	Improve mutual trust and good governance in Malawi's extractive industries	National Secretariat, MSG	30 September 2016		\$ 15,000.00		
	all requirements	Participation in EITI Global Conference (Lima, Peru) (participation of at least 6 people from Secretariat and MSG)	2.6 Participation in EITI Global Conference	The MSG stakeholders and the constituencies they represent share knowledge and present Malawi's achievements, building	MSG	28 February 2016		\$ 60,000.00		
	requirement 7	One report is submitted to the MSG on fiscal regime and socio-economic impacts with gender disaggregated data (sector-wide situation and risk analysis) along the decision/value chain in the extractives sector.	3.1 Decision/value chain in the extractives sector in terms of revenue management and benefits for the people is assessed.	Provides direction to the MSG in what positive and negative results MWEITI should focus on.	MoF, National Secretariat	31 March 2016		\$ 15,000.00		
3) Increased revenue base and socio-economic impacts from	requirements 1.3 and 7	Conduct community meetings to discuss revenue and non-revenue issues affecting communities in mining areas. Assign EITI focal points in mining areas, e.g. members of district assemblies or local administrations.	3.2 Institutionalised dialogue of national government, local governments, companies and local communities is assessed and improved	Participatory multi-stakeholder process strengthened.	ActionAid Malawi, National Secretariat	31 May 2016		\$ 20,000.00		

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extractive industries.	requirements 1.3 and 7	Measure the effect of MWEITI on the level of trust in the extractives sector, representative, quantitative and scientifically robust survey sets baseline before starting with MWEITI - same survey conducted after 1st EITI report; e.g. relations state authorities / citizen, state authorities / chiefs, state authorities / companies, companies / chiefs, companies / citizens, chiefs / citizens, CSOs / citizens; parliamentarians, media, neder.	4.1 Baseline and mid-term assessment of stakeholder trust conducted	Impact of EITI on trust of stakeholders in the extractive industries is fully understood	National Secretariat	01 September 2015	\$ 20,000.00		\$ 20,000.00	
4) Strengthened trust among stakeholders of natural resource management.	requirement 1.3 g)	Form a Committee on Communication & Engagement	4.2 Committee formed	Find and maximise audience of MWEITI report	National Secretariat, Ministry Natural Resources, Energy and Mining, CFJ, ActionAid Malawi, Paladin Africa Ltd., Bwanje Cement Company Limited	31 October 2016	\$ 2,500.00			Some lack of cooperation / mistrust among stakeholders - Different stakeholder groups have different visions or reasons for pursuing EITI membership which, if not managed well, can lead to low levels of cooperation
	requirement 1.3 g)	Fully costed Communication and Engagement Strategy and Workplan is drafted for endorsement by MSG	4.3 Communication and Engagement Strategy and Workplan drafted and endorsed by MSG	Find and maximise audience of MWEITI report	MSG	31 January 2016	\$ 20,000.00			Lack of awareness of EITI beyond core group of previous EITI task force
	requirement 1.3 g)	Ensure that Communication and Engagement Strategy and Workplan is implemented and e.g. MWEITI website is developed and updated in a timely manner to provide relevant information, messages from EITI generated data are customised (content, format, channel) for target groups; conduct outreach and capacity building activities with targeted stakeholders; involvement and mobilisation capacities of stakeholders beyond the MSG members.	4.4 Communication and Engagement Strategy and Workplan implemented	Factual and valuable information provided to stakeholders leading to increased understanding and awareness of MWEITI generated data	National Secretariat, Media House and Committee on Communication and Engagement	31 December 2017	\$ 100,000.00	\$ 150,000.00	\$ 150,000.00	Scepticism toward EITI - Some local stakeholders raise questions about the wisdom or necessity of joining EITI
Total							\$ 680,850.00	\$ 676,420.00	\$ 553,367.40	\$ 1,910,637.40